



South Carolina  
**DEPARTMENT OF AGRICULTURE**  
**SC STATE FARMERS MARKET**  
208A Wholesale Lane, West Columbia, SC 29172

Hugh E. Weathers, Commissioner

Received By \_\_\_\_\_

Date \_\_\_\_\_

Date Badges Mailed \_\_\_\_\_

## SC STATE FARMERS MARKET FARMER / VENDOR APPLICATION

Name \_\_\_\_\_

Farm Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

County \_\_\_\_\_

Phone Numbers *Please check the box next to the number that you would like given out to customers*

☐ Business \_\_\_\_\_ ☐ Cell \_\_\_\_\_ ☐ Emergency \_\_\_\_\_

Email \_\_\_\_\_

Do you want to lease a stall for the season? ☐ Yes ☐ No

### FARM INFORMATION

Physical Location of Farm *Attach map showing location*

\_\_\_\_\_

County \_\_\_\_\_ USDA/Farmer Service Agency # \_\_\_\_\_

Commodities Grown and Offered for Sale \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby certify that I have read and understand the registration information and requirements. I also agree to operate in accordance to the rules, regulations, and policies of the State Farmers Market. I also understand that my failure to abide by these rules, regulations, and policies as interpreted by the Market Manager may result in temporary or permanent dismissal from the market.

Signature \_\_\_\_\_ Date \_\_\_\_\_



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## PROCEDURES GOVERNING WHOLESALE SHEDS

1. The South Carolina Agriculture Department's Wholesale Sheds are licensed for use on a daily basis.
2. Licenses for daily shed use are at the sole discretion of the Department and may be canceled at any time for any reason, including but not limited to allowing trash or pallets to accumulate, refusing to comply with reasonable directives of Department staff concerning cleanliness or shed operations or conduct which in the sole discretion of the Department is detrimental to the successful operation of sheds for the consuming public.
3. Permission to occupy a shed stall on any given day is conditioned on payment of the daily license fee to the Department's representative. Upon payment of the fee, a receipt will be issued which serves as proof of the licensee's payment and of the Department's granting of the license to occupy the shed space(s) indicated for that day.
4. Placement of any licensee within the sheds is at the sole discretion of the Department.
5. Payment of the daily license fee creates a one-day license which may be canceled or revoked in the Department's sole discretion as set forth above. No leasehold interest or other interest or right to occupy a shed is created by such payment or course of dealing.

**My signature below indicates that I have read and understand the department's shed licensing procedures.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Representative \_\_\_\_\_



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## POLICIES FOR RENTAL OF STALLS

1. All farmers must re-register for the current season.
2. All vendors must sign the attached "Daily License Agreement."
3. Seasonal leases will be for a minimum of four (4) months. Vendors must enter a seasonal lease to obtain the monthly rate. Non-leaseholders must pay the daily rate.
4. All seasonal leases must be paid in full prior to the start of the lease. No farmer access cards will be issued without the Market having received full payment.
5. A daily vendor using a vacant leased stall must vacate stall upon arrival of the lease holder.
6. Seasonal leases may be extended on a month-to-month basis. Vendor must notify the office of their desire to extend their lease, and must make the required payment prior to the first day of the month. If advanced payment and notification is not received, the stall will revert to the daily rate.
7. Any space occupied by the vendor is subject to rental fees.
8. During April – September, produce must be grown by the registered farmer and grown predominately in the State of South Carolina.
9. Seasonal leaseholders and daily vendors must stop at front gate upon arrival and present market issued ID card to gate attendant. Daily stall fees will be collected at front gate. Market fees apply to each day except Sunday and Holidays.
10. If the gate attendant is not on duty when a vendor arrives, they must pay the Shed Manager or come to the office to pay immediately.
11. Product must be properly marked as to its point of origin. Any product in a container bearing origin other than South Carolina must be removed from the farmers shed. (Note: containers may say "Product of the USA")
12. Product left unattended in a stall is solely the responsibility of the vendor.
13. NO parking in the fire lanes.
14. NO parking in the driveway or parking lanes inside the sheds.
15. Only Daily vendors are authorized to park their vehicle under the shed; all other vendors must park their vehicles in a parking space between the sheds.
16. Vehicles not displaying valid license tags will be towed without notice and at the owner's expense.
17. All forklifts must have working front and rear lights and a working horn.
18. Storage trailers must be parked in field behind the SC South Shed and fees will be charged per day or month. (See attached fee schedule.) No trash, boxes, pallets, etc. are allowed on the ground around the trailers.
19. All transportation/hauling trailers used by the farmer/vendor on a daily basis may not be parked under the sheds. The farmer/vendor may park them in the field behind the SC North Shed.
20. Rules and Regulations for the SC State Farmers Market are to be followed. (A copy shall be provided upon request.)



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## STALL RENTAL FEES AT THE SCDA SC GROWN SHEDS

LEASE RATES	
Annual	\$2100 / year
Seasonal (4 months)	\$825 – SC Farmers \$1200 – Resellers
Pumpkins (October)	\$300 / stall that has pumpkins

Note: Minimum seasonal lease of 4 months is required.  
Additional months may be added at a cost of \$206/month for SC Farmers and \$300/month for Resellers.

COTTAGE RATES	
Daily	\$30
Monthly	\$300

DAILY RATES	
SC Farmers	\$20
Resellers of SC Produce	\$30

WATERMELON ASSESSMENT FEES	
Seasonal / Daily Assessment	\$50 / stall / season   \$1 / stall / day

### NOTES

- Vendors with leased stalls are not subject to daily stall fees; however, any additional stalls used by the leaseholder shall be charged at the daily rate.
- Parking fees apply for vehicles that are parked on the Market, away from the Farmer Sheds, and used for storage by a leaseholder.

## STALL RENTAL FEES AT THE SCDA FARM FRESH SHEDS

LEASE RATES		DAILY RATE
\$4000 / stall / year	5–9 stalls   \$350 / stall / month	\$30
1–4 stalls   \$400 / stall / month	10+ stalls   \$300 / stall / month	



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## UTILITY, STORAGE, & ADDITIONAL FEES

UTILITIES	
Power	\$45 / month   \$5 / day
Water	\$35 / month   \$5 / day
Freezer	\$30 / month / freezer   \$1 daily
Full Size Fridge	\$30 / month / fridge   \$1 daily
Mini Fridge	\$15 / month / fridge   \$1 daily
Heater	\$75 / month / heater   \$2 daily
Golf Cart Charger	\$50 / month
STORAGE AND TABLE RENTAL FEES	
Storage	\$150 / month/ stall   \$5 daily
Produce Table Rental	\$25 / month / table
ADDITIONAL FEES	
Stall Cleaning Fee <i>Vendors will be charged if they don't clean the stall once lease or day is complete.</i>	\$150 / stall
Pallet or Produce Disposal Fee <i>Any material such as boxes, pallets, racks, produce, etc. placed in the areas adjacent to the restrooms, the concession area, or the parking lots will be disposed of without notice and the fee will be assessed to the vendor.</i>	\$75
Additional Waste Hauling Receptacles	\$50 / receptacle / month
Vendors caught dumping produce in roll away trash cans	\$50 Fine
Vendors caught throwing cigarette butts in the shed	\$25 Fine

### NOTES

- Sheds are equipped with ground fault breaker receptacles; refrigerators may cause the breaker to trip. Cost associated with replacing the breaker will be charged to the vendor (fees may vary depending on work to be completed).
- Basic utility fee of \$45 per month or \$5 per day allows the vendor to have one of each of the following at no additional cost: Cash register, fan, radio, television, hotplate or microwave. Charges will be applied to appliances that are in stall whether being used or not.
- Maximum power requirements cannot exceed 20 amperes per stall.
- If power is needed for other uses, the vendor must contact market management to negotiate a monthly fee.